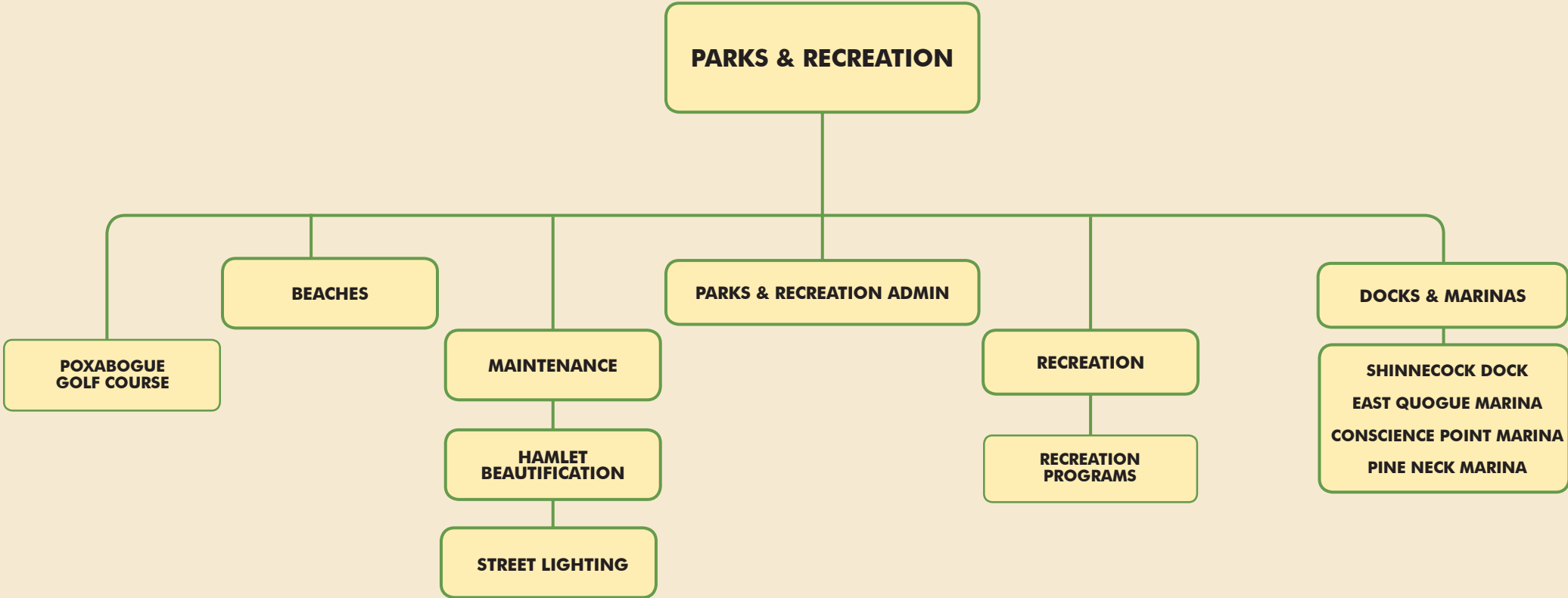


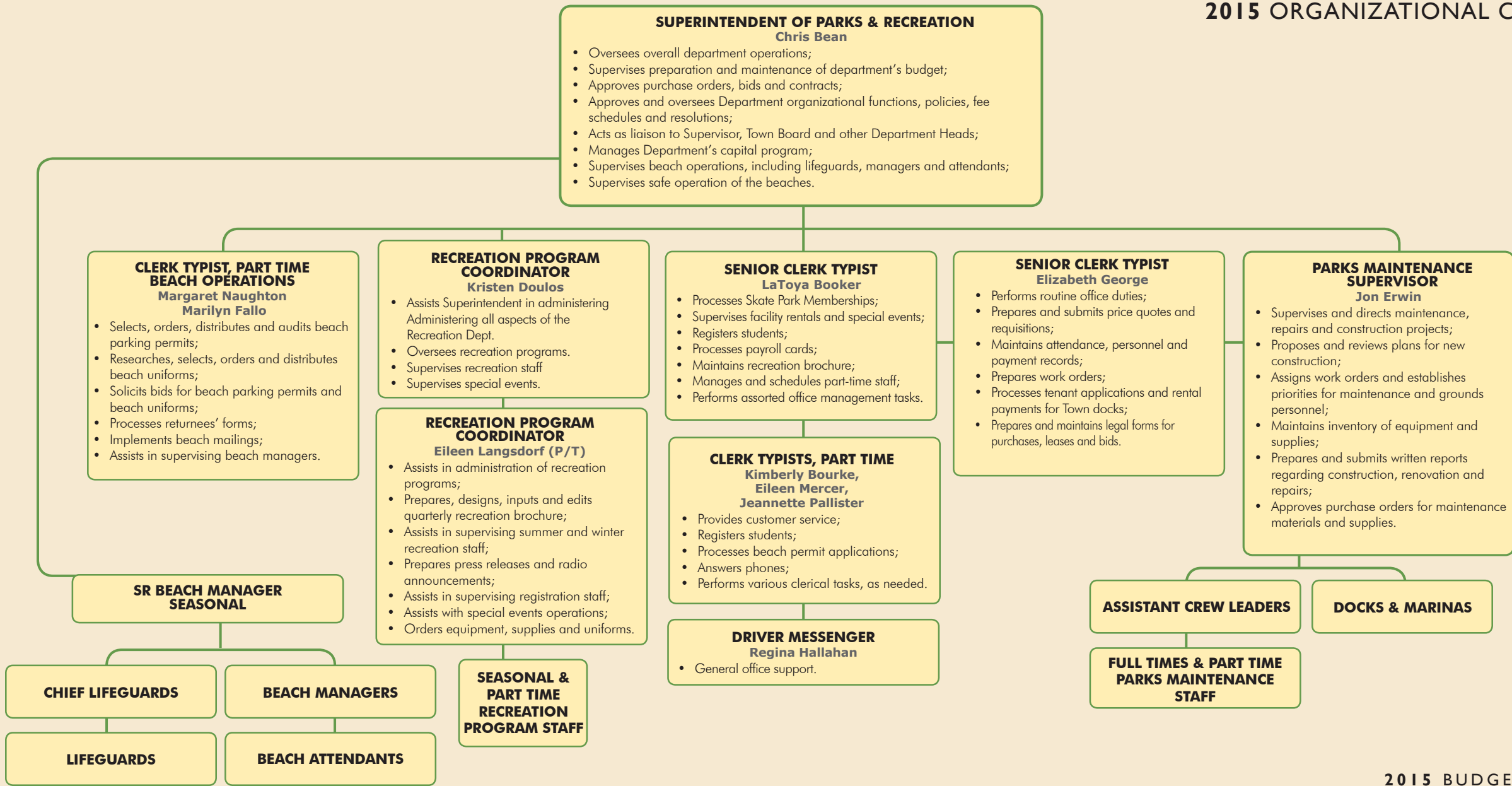
PARKS & RECREATION

2015 ORGANIZATIONAL CHART



PARKS & RECREATION

2015 ORGANIZATIONAL CHART



Department Summary

Department: Parks & Recreation Admin

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Administrative Division plans, organizes and manages all phases of a full-service Parks and Recreation organization. Divisions of responsibility include Office Operations, Recreation Programming, Parks Maintenance and Seasonal Beach Operations, and the Street Lighting Districts. It is the Department's intent to manage the Department in a fair and professional manner, which will encourage public participation in the Town's parks and programs. In addition, the Department is involved with numerous capital projects, which are designed to enhance the Town's parks system and facilities.

The Parks Superintendent shall also be responsible to administer the contractual obligations of the Park Districts and the Public Parking Districts for landscape maintenance and related matters. In addition, the "Hamlet Beautification" contractual obligations shall also be managed by the Parks Superintendent.

Workload:

The Department is responsible for the general supervision and administration of park facilities and recreational program offerings as follows:

1. Personnel administration for approximately 17 fulltime and 235 part-time/seasonal workers.
2. Registering participants and collecting user fees for recreation programs, sports leagues and various special events.
3. Supervision of beach parking permits system.
4. Administration of facility use permits for town beaches, parks and community centers.
5. Issuing commercial photo/film permits.
6. Administer departmental budget allocations and secure state and county reimbursements for annual youth programs.
7. Oversight of maintenance functions, such as building repairs and grounds maintenance.
8. Registration of skate park users, processing over 120 annual memberships.
9. Customer Service operations of the Parks and Recreation Administrative Office.
10. Administration of summer and winter leases for 72 vessels at Conscience Point Marina, 18 vessels at the Shinnecock Commercial Dock, and 10 leases at East Quogue Marina.

Department Summary

Department: Parks & Recreation Admin

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7020

Manager: Chris Bean

NOTES:

Goals & Objectives:

- 1. Establish office procedures manual for all major operations.
- 2. Work with the Comptroller to improve accounting procedures and controls.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

PROPOSED 2015 FEE SCHEDULE FOR THE DEPARTMENT OF PARKS AND RECREATION

<u>ALCOHOLIC BEVERAGE PERMITS</u> ¹	<u>FEE</u>
Pursuant to Chapter 111 of the Town Code (Beer & Wine Only. Max. 150 persons. Fee is in addition to Facility Use Permit Fee and Caterer Service Fee – if applicable. Certain restrictions apply.)	\$ 50 0- 25 people \$ 100 26- 75 people \$ 200 76-150 people 150+ persons - Special Event Permit Necessary
<u>BEACH PARKING PERMIT FEES</u>	<u>FEE</u>
Resident Full Season Parking Permit	\$ 40 per vehicle
Senior Resident Full Season Parking Permit	\$ 25 per vehicle
Qualifying Disabled with Limited Income Resident Full Season Parking Permit	\$ 25 per vehicle
Town Employee Parking Permit (1 per employee)	\$ 40 per vehicle
Non-resident Full Season Parking Permit	\$ 375 per vehicle
Non-resident Daily Parking Permit	\$ 25 per vehicle
Non-resident Marine Park Permit (May - Sept.)	\$ 90 per vehicle
After-Hour Fishing Access: 9pm - 6am access (must have current Town Beach Parking Permit or Town Trustee Special Parking Permit)	Resident \$ 25 Senior Resident \$ 15 Non-Resident \$ 75
Special Courtesy Parking Permit: (college/school/research programs)	No Charge
VETERANS/FIRE/EMS	No Charge
<u>BEACH FACILITY USE PERMITS</u> ²	<u>FEE</u>
Beach Facility Use Permit for <u>Events/Fundraisers</u>	\$ 250 per 8-hour time frame or \$ 50 per hour 150+ persons - Special Event Permit Necessary
<u>Caterer service</u> (Fee is in addition to the Facility Use Permit Fee)	\$ 200

NOTES:

"After Hours" (6 pm – 11 pm)	\$ 25	0- 25 people
Resident/taxpayer --	\$ 75	26- 75 people
(Guests have Town beach parking permits)		
"After Hours" (6 pm – 11 pm)	\$ 100	0- 75 people
Resident/taxpayer 0-150 people	\$ 150	76-150 people
(includes facility use permit and parking waivers for guests)		
LATE FEE - LESS THAN 1 WEEK	\$ 50	
<u>Local School Districts</u>	\$ 0	
Beach use without rest room		Facility Use Permit requested
(most facilities have porta lavs)		
No swimming		
Beach use with rest room	\$ 75	
No swimming prior to July 1 and after Labor Day		Town opens and closes
		Facility Use Permit requested
Beach use with rest room and lifeguards	\$ 75	
Prior to July 1 and after Labor Day	\$ 180	for 3 lifeguards and equipment, 3-hr minimum
	\$ 60	per hour for each additional hour
		Facility Use Permit requested
		Insurance Certificate \$1million with Town of
		Southampton as "additional insured"
Beach use with rest room and lifeguards	\$ 0	
July 1 through Labor Day		Facility Use Permit requested
<u>TIANA BEACH ACTIVITY CENTER</u> ²		
Resident/taxpayer for 5 hours	\$ 250	0- 25 people
(Maximum 150 guests - Parking at Tiana Beach)	\$ 400	26- 75 people
Certain restrictions apply	\$ 500	76-150 people

NOTES:

SHOW MOBILE FACILITY USE PERMITS	FEE
Additional charges may apply	\$ 100 + Overtime (\$25 per hour)
Stage Mobile (uncovered)	\$ 400 4 Hours
Show Mobile (covered)	\$ 25 Each additional hour
	\$ 75 Generator
	\$ 100 Sound mixing
	\$ 150 Lights (4 hours)
	\$ 150 Bleachers (per day)
COMMERCIAL DOCK RATES	FEE
Suffolk County Resident Annual Slip Rental	\$ 50 per foot
Transient Fee	\$ 1 per foot per day
CONSCIENCE POINT MARINA RATES	FEE
Fuel	AS DETERMINED BY PARKS SUPERINTENDENT
Winter Storage (November 1-April 30)	
Dry dock	\$ 30 per foot
In-water	\$ 50 per foot w/\$225 for electric hook-up (\$.40 per KWH over 1,000 KWH)
Slip Rental (May 1-October 31)	\$ 125 per foot w/\$200 for electric hook-up (\$.30 per KWH over 1,000 KWH)
Pre & Post Season (\$20.00 additional per week for electric)	\$ 50 per week floating dock \$ 100 per week bulkhead
Transient Dockage Fee	21 feet or less \$ 35 per day 22 feet or more \$ 50 per day
EQ Marina (May 1-Oct.ober 31)	25 feet or less \$ 100 per foot

NOTES:

<u>COMMERCIAL ENTERPRISE SERVICE PERMIT</u>	<u>FEE</u>
Pursuant to Chapter 111 of the Town Code (Permit Length – Seasonal to one (1) year certain restrictions apply)	\$ 750-\$1,500
<u>CONCESSION RATES</u> ³	<u>MINIMUM FEE</u>
Flying Point Beach	\$ 4,000
Foster Memorial Beach	\$ 1,500
Mecox Beach	\$ 1,500
Pikes Beach	\$ 2,000
Red Creek Park	\$ 2,000
Sagg Main Beach	\$ 4,000
W. Scott Cameron Beach	\$ 1,500
Tiana Beach	\$ 2,500
Ponquogue Beach	\$10,000
<u>COMMERCIAL PHOTOGRAPHY PERMITS</u>	<u>FEE</u>
Filing fee (non-refundable)	\$ 0
Late Filing Fee (7 days or less from shoot date)	\$ 250
STILL PHOTOGRAPHY	
For 8 hours	\$ 350
Per additional hour over 8 hours	\$ 20
FILM OR VIDEO PHOTOGRAPHY	
Per 8 hours for cast/crew of 30 or 1-10 vehicles	\$ 750
Per 8 hours for cast/crew of 30+ or 11+ vehicles	\$1,600
Per additional hour over 8 hours	\$ 50

NOTES:

PROGRAM FEES (Subsidized)	
CPR	\$ 65
Hunter Safety	\$ 0
Jr. Lifeguards	\$ 75
Lifeguard Training ⁴	\$ 100 Recert \$ 200 Full
Sailing	\$ 200 Youth \$ 250 Adult
Soft Ball Leagues	\$ 125 Men's \$ 75 Women's \$ 100 Over 40 \$ 50 Non-Resident Individual
Special Events Youth	\$ 0
Swimming Lessons	\$ 20
Winter Rec	\$ 0
SUMMER FUN	\$ 50 INDIVIDUAL \$ 125 FAMILY (OF 3 OR MORE)
SPORTS PROGRAM FEES (Unsubsidized)	Cost of instruction+15% Overhead
SPORTS PROGRAM FEES (Non-Resident)	Resident fee+\$ 20
PARKS FACILITY USE PERMITS ²	FEE
Parks Facility Use Permit for <u>Events/Fundraisers</u>	\$ 250 per 8 hour time frame or \$ 35 per hour 150+ people – Special Event Permit Necessary
<u>Caterer service</u> (Fee is in addition to the Facility Use Permit Fee)	\$ 100
<u>Red Creek Park Activity Center</u> Resident/taxpayer for 5 hours (Max. 100 guests)	\$ 100 0- 50 people \$ 125 51-100 people
<u>Red Creek Park Picnic Pavilion</u> Resident/taxpayer for 5 hours (Max. 50 guests)	\$ 25 0- 50 people \$ 50 51-100 people

NOTES:

<u>Sports Fields/Sports Courts</u>	
Ball fields: 1½ hours	\$ 25
Ball field w/ lights: 2 hours	\$ 50
Tournament Fees: w/ lights	\$ 125 per 8 hrs + \$ 10 per hr OT
Basketball Courts: 2 hours	\$ 10 per court
Hockey Rink: 2 hours	\$ 20
Hockey Rink w/lights: 2 hours	\$ 40
Skate Park Membership	
Annual Resident Individual	\$ 40
Annual Resident Family	\$ 75 (2 members)
	\$ 100 (3 members)
Daily Resident Individual	\$ 5
Annual Non-Resident Individual	\$ 50
Daily Non-Resident Individual	\$ 10
Volleyball Court: 2 hours	\$ 10 per court
Soccer Field	\$ 15 per hour
<u>FOOTNOTES:</u>	
1. Alcoholic Beverage Permits available for certain properties at certain times as determined by the Superintendent of P&R as per Chapter 283 of Town Code	
2. Rates for facility use permits may be reduced by Superintendent of P&R or the Town Board for local not-for-profit groups when deemed appropriate for community benefit	
3. Superintendent of P&R authorized to pro-rate one-year agreements if appropriate to establish a vendor for a partial season	
4. Superintendent of P&R authorized to refund lifeguard training fee to persons hired by the Town and finishing one season of employment under satisfactory conditions	

NOTES:

Town of Southampton
2015 Tentative Budget
Parks & Recreation Admin - 7020

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	365,920	386,629	389,905	392,719	392,719	408,221	408,531	15,813	4.03%	414,671	414,981	6,449	1.58%
Total Real Property Taxes		365,920	386,629	389,905	392,719	392,719	408,221	408,531	15,813	4.03%	414,671	414,981	6,449	1.58%
Other Revenue:														
2001	Program Fees	40,000	95,243	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2553	Special Event Permits	0	0	10,000	10,000	0	10,000	10,000	0	0.00%	10,000	10,000	0	0.00%
Total Other Revenue		40,000	95,243	10,000	10,000	0	10,000	10,000	0	0.00%	10,000	10,000	0	0.00%
Total Revenue		405,920	481,872	399,905	402,719	392,719	418,221	418,531	15,813	3.93%	424,671	424,981	6,449	1.54%
Salaries:														
6100	Salaries	219,271	234,707	224,168	224,168	149,360	228,332	228,332	(4,164)	(1.86%)	233,427	233,427	(5,095)	(2.23%)
6103	Accumulated Sick/Personal Days	0	0	0	2,814	2,814	3,000	3,000	(186)	(6.61%)	3,000	3,000	0	0.00%
6105	Part Time Salaries	28,240	19,355	16,800	16,800	779	16,800	16,800	0	0.00%	16,800	16,800	0	0.00%
6110	Longevity	4,399	6,890	4,500	4,500	0	4,547	4,547	(47)	(1.05%)	4,638	4,638	(91)	(2.00%)
Total Salaries		251,910	260,951	245,468	248,282	152,952	252,679	252,679	(4,398)	(1.77%)	257,865	257,865	(5,186)	(2.05%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	30,021	52,864	29,498	33,359	23,342	38,920	38,920	(5,561)	(16.67%)	39,776	39,776	(856)	(2.20%)
6830	FICA Tax Expenditure	19,271	19,306	18,778	18,778	11,282	19,330	19,330	(552)	(2.94%)	19,727	19,727	(397)	(2.05%)
6835	MTA Tax	857	858	835	835	523	859	859	(25)	(2.94%)	877	877	(18)	(2.05%)
6840	Worker's Compensation	2,181	2,181	3,508	3,508	1,914	3,431	3,431	78	2.22%	3,500	3,500	(69)	(2.02%)
6860	Medical Insurance - Active Employees	74,620	76,701	78,471	78,471	49,412	79,656	79,656	(1,185)	(1.51%)	79,656	79,656	0	0.00%
6865	Dental & Optical	5,197	4,806	5,213	5,213	3,191	5,213	5,213	0	0.00%	5,213	5,213	0	0.00%

Town of Southampton

2015 Tentative Budget

Parks & Recreation Admin - 7020

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6875	Disability	230	120	173	173	(40)	173	173	0	0.00%	173	173	0	0.00%
	Total Employee Benefits - Current	132,378	156,836	136,476	140,337	89,623	147,581	147,581	(7,244)	(5.16%)	148,920	148,920	(1,339)	(0.91%)
	Total Employee Costs	384,288	417,787	381,944	388,619	242,575	400,260	400,260	(11,642)	(3.00%)	406,786	406,786	(6,525)	(1.63%)
	Contractual:													
6401	Contracts	1,421	1,243	1,421	1,421	1,369	1,421	1,421	0	0.00%	1,421	1,421	0	0.00%
6404	Electric	3,800	3,335	3,800	3,800	1,698	3,800	3,800	0	0.00%	3,724	3,724	76	2.00%
6405	Fuel Oil	3,000	819	2,000	2,000	1,526	2,000	3,000	(1,000)	(50.00%)	2,000	3,000	0	0.00%
6406	Repair Equipment	245	99	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6407	Repair Building	490	430	490	490	200	490	0	490	100.00%	490	0	0	0.00%
6409	Copier Supplies	196	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6411	Printing and Stationery	392	329	392	392	0	392	392	0	0.00%	392	392	0	0.00%
6412	Publications	98	0	98	98	0	98	98	0	0.00%	98	98	0	0.00%
6420	Other	5,500	4,876	5,500	5,500	4,135	5,500	5,500	0	0.00%	5,500	5,500	0	0.00%
6423	Small Equipment (Non-Capital	490	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6425	Office Supplies	1,960	1,942	1,960	1,960	328	1,960	1,960	0	0.00%	1,960	1,960	0	0.00%
6466	Telephone - Wireless	2,940	1,411	1,700	1,700	1,054	1,700	1,700	0	0.00%	1,700	1,700	0	0.00%
6477	Copier Leases	1,100	319	600	600	152	600	400	200	33.33%	600	400	0	0.00%
	Total Contractual	21,632	14,802	17,961	17,961	10,463	17,961	18,271	(310)	(1.73%)	17,885	18,195	76	0.42%
	Total Expenditures	405,920	432,590	399,905	406,580	253,038	418,221	418,531	(11,952)	(2.94%)	424,671	424,981	(6,449)	(1.54%)
	Net Surplus (Deficit)	0	49,282	0	(3,861)	139,681	0	0			0	0		

Town of Southampton
2015 Tentative Budget
Parks & Recreation Admin - 7020

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual					2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
							2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change				
Appropriated Fund Balance:														
9090	Appropriated Fund Balance	0	0	0	3,861	0	0				0	0		

Department Summary

Department: Recreation Programs Admin

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7021

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

To provide administrative supervision for Red Creek Park and North Sea Community Park, as well as supervision of 2 skateboard parks. This division is also responsible for overall planning and supervision for over 516 recreation programs offered to residents Town-wide. Most programs offered are fee supported.

Workload:

The Division of Recreational Programming is responsible for the general supervision and administration of all publicity materials produced by the Parks Department in connection with parks facilities, special events and recreational program offerings.

Ongoing evaluation of recreational programming and needs assessments is necessary to help determine which programs to continue to offer and new program offerings desired. Attention to detail and proper supervision is necessary to insure the provision of quality programming.

Recreational programs are promoted and publicized with press releases, Public Service Announcements, radio announcements and flyers distributed throughout the Town. Quarterly recreational program brochures are produced for mailing and emailing to over 5,000 program registrants and distributed throughout the Town, as budgeted for through the Division of Recreational Programming.

The Division provides staffing oversight of the Red Creek Park Skate Park and similar facilities and oversees the coordination of recreational programming, sports activities and special events sponsored by the Department. In addition to the fulltime recreational staff and scheduling at recreation facilities and sports fields, the Division of Recreational Programming encompasses over 80 program instructors and over 40 part-time recreational staff employee's.

Under the direction of the Town Maintenance Supervisor, recreational annual revenues have increased in the past year due to expanded programming, allowing for additional budget reductions for expenses. Generally, more than 5,000 individuals participate in over 500 recreational programs.

The oversight of the management of the Poxabogue Golf Course and restaurant is the responsibility of the Parks and Recreation Department.

Goals & Objectives:

- 1. Maintain programs at current levels.
- 2. Reduce printing/mailing costs by using the Internet to distribute winter, spring and fall program brochures.

Legal Authority:

Established pursuant to General Municipal Law, Article 13.

Town of Southampton

2015 Tentative Budget

Recreation Programs Admin - 7021

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
	Real Property Taxes:													
1001	Property Taxes	(38,343)	(38,329)	131,354	131,354	131,354	148,517	139,367	8,014	6.10%	151,556	142,406	3,038	2.18%
	Total Real Property Taxes	(38,343)	(38,329)	131,354	131,354	131,354	148,517	139,367	8,014	6.10%	151,556	142,406	3,038	2.18%
	Other Revenue:													
2001	Program Fees	260,000	197,936	370,000	370,000	352,973	370,000	370,000	0	0.00%	370,000	370,000	0	0.00%
2770	Miscellaneous	0	0	0	0	1	0	0	0	0.00%	0	0	0	0.00%
3820	State Aid - Youth Programs,	6,000	6,644	6,000	6,000	0	6,000	6,000	0	0.00%	6,000	6,000	0	0.00%
	Total Other Revenue	266,000	204,580	376,000	376,000	352,974	376,000	376,000	0	0.00%	376,000	376,000	0	0.00%
	Total Revenue	227,657	166,251	507,354	507,354	484,328	524,517	515,367	8,014	1.58%	527,556	518,406	3,038	0.59%
	Salaries:													
6100	Salaries	0	0	63,624	63,624	42,139	65,764	65,764	(2,140)	(3.36%)	68,197	68,197	(2,433)	(3.70%)
6101	Overtime	0	0	0	0	0	7,500	0	0	0.00%	7,500	0	0	0.00%
6105	Part Time Salaries	14,918	13,007	171,095	171,095	78,974	171,095	171,095	0	0.00%	171,095	171,095	0	0.00%
6110	Longevity	0	0	2,550	2,550	0	2,550	2,550	0	0.00%	2,550	2,550	0	0.00%
	Total Salaries	14,918	13,007	237,269	237,269	121,113	246,909	239,409	(2,140)	(0.90%)	249,342	241,842	(2,433)	(1.02%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	2,014	8,844	15,472	17,497	12,244	18,208	18,208	(710)	(4.06%)	18,609	18,609	(401)	(2.20%)
6830	FICA Tax Expenditure	1,141	995	18,151	18,151	9,150	18,315	18,315	(164)	(0.90%)	18,501	18,501	(186)	(1.02%)
6835	MTA Tax	51	44	807	807	411	814	814	(7)	(0.90%)	822	822	(8)	(1.02%)
6840	Worker's Compensation	275	275	5,153	5,153	2,810	5,096	5,096	56	1.09%	5,106	5,106	(10)	(0.19%)
6860	Medical Insurance - Active Employees	0	0	19,603	19,603	12,347	21,696	21,696	(2,093)	(10.68%)	21,696	21,696	0	0.00%

Town of Southampton

2015 Tentative Budget

Recreation Programs Admin - 7021

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/2014 Amended Difference	2015 Tentative/2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/2015 Difference	2016 Tentative/2015 % of Change
6865	Dental & Optical	0	0	1,304	1,304	798	1,304	1,304	0	0.00%	1,304	1,304	0	0.00%
6875	Disability	29	42	1,555	1,555	182	1,555	1,555	0	0.00%	1,555	1,555	0	0.00%
	Total Employee Benefits - Current	3,509	10,200	62,045	64,070	37,941	66,988	66,988	(2,919)	(4.56%)	67,594	67,594	(606)	(0.90%)
	Total Employee Costs	18,427	23,207	299,314	301,339	159,054	313,897	306,397	(5,059)	(1.68%)	316,936	309,436	(3,038)	(0.99%)
	Contractual:													
6401	Contracts	0	0	7,350	7,350	2,895	7,350	5,000	2,350	31.97%	7,350	5,000	0	0.00%
6410	Postage	3,920	3,920	3,920	6,220	5,940	6,500	6,500	(280)	(4.50%)	6,500	6,500	0	0.00%
6411	Printing and Stationery	490	1,889	10,000	10,000	5,474	10,000	10,000	0	0.00%	10,000	10,000	0	0.00%
6418	Uniforms	0	0	1,470	1,470	0	1,470	1,470	0	0.00%	1,470	1,470	0	0.00%
6420	Other	0	0	0	0	0	0	1,000	(1,000)	(100.00%)	0	1,000	0	0.00%
6421	Legal Notices	7,350	5,603	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6425	Office Supplies	490	0	300	300	0	300	0	300	100.00%	300	0	0	0.00%
6470	Program Expenses	196,980	175,307	185,000	182,700	122,873	185,000	185,000	(2,300)	(1.26%)	185,000	185,000	0	0.00%
	Total Contractual	209,230	186,719	208,040	208,040	137,182	210,620	208,970	(930)	(0.45%)	210,620	208,970	0	0.00%
	Total Expenditures	227,657	209,926	507,354	509,379	296,236	524,517	515,367	(5,989)	(1.18%)	527,556	518,406	(3,038)	(0.59%)
	Net Surplus (Deficit)	0	(43,675)	0	(2,025)	188,092	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	2,025	0	0	0			0	0		

Town of Southampton

2015 Tentative Budget

Sports & Special Events - 7022

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
1001	Real Property Taxes:													
	Property Taxes	67,664	67,664	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Real Property Taxes	67,664	67,664	0	0	0	0	0	0	0.00%	0	0	0	0.00%
2553	Other Revenue:													
	Special Event Permits	15,000	8,603	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	15,000	8,603	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Revenue	82,664	76,267	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6105	Salaries:													
	Part Time Salaries	63,795	40,538	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Salaries	63,795	40,538	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Employee Benefits - Current:													
6810	Employee Retirement - Active	1,615	2,220	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6830	FICA Tax Expenditure	4,880	3,101	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6835	MTA Tax	217	134	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6840	Worker's Compensation	1,175	1,175	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6875	Disability	202	176	0	0	(88)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Benefits - Current	8,089	6,807	0	0	(88)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Costs	71,884	47,345	0	0	(88)	0	0	0	0.00%	0	0	0	0.00%
6401	Contractual:													
	Contracts	3,430	3,400	0	0	0	0	0	0	0.00%	0	0	0	0.00%

Town of Southampton
2015 Tentative Budget
Sports & Special Events - 7022

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6470	Program Expenses	7,350	4,583	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	10,780	7,983	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Expenditures	82,664	55,328	0	0	(88)	0	0	0	0.00%	0	0	0	0.00%
	Net Surplus (Deficit)	0	20,938	0	0	88	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

Town of Southampton
2015 Tentative Budget
Youth Programs - 7310

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	44,706	43,886	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Real Property Taxes	44,706	43,886	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Other Revenue:														
2001	Program Fees	90,000	57,090	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	90,000	57,090	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Revenue	134,706	100,976	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Salaries:														
6105	Part Time Salaries	107,445	66,390	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Salaries	107,445	66,390	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,345	1,849	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6830	FICA Tax Expenditure	8,219	5,079	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6835	MTA Tax	365	218	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6840	Worker's Compensation	1,913	1,913	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6875	Disability	1,699	464	0	0	(232)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Benefits - Current	13,542	9,523	0	0	(232)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Costs	120,986	75,913	0	0	(232)	0	0	0	0.00%	0	0	0	0.00%

Town of Southampton
2015 Tentative Budget
Youth Programs - 7310

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
	Equipment:													
6200	Equipment	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Equipment	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Contractual:													
6401	Contracts	3,920	300	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6406	Repair Equipment	980	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6418	Uniforms	1,470	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6470	Program Expenses	7,350	2,578	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	13,720	2,878	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Expenditures	134,706	78,792	0	0	(232)	0	0	0	0.00%	0	0	0	0.00%
	Net Surplus (Deficit)	0	22,185	0	0	232	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

Department Summary

Department: Parks Maintenance

Budget Year: 2015
Division: Parks & Recreation Department
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

Departmental Mission & Responsibilities:

The Department of Parks and Recreation provides numerous services to the Town's residents and visitors, including the supervision and maintenance of Town-owned park facilities and offers a wide variety of recreation programs. The Parks Maintenance Division includes three sections: Parks Repair Crews, Grounds Crew and Docks and Marinas. All are supervised by the Town Maintenance Supervisor.

As per New York State law, if a cemetery is no longer used for active burial purposes and there is no longer an active Cemetery Board or Trustees for stewardship purposes, the cemetery is considered to be abandoned and grass cutting and suitable fencing is the responsibility of the Town Board as a General Fund Town-wide charge.

The Department of Parks and Recreation is responsible for providing maintenance and logistical support to various neighborhood park facilities, hamlet greens, pocket park projects and special events, as directed by the Town Board.

The "Cemeteries" and "Hamlet Greens" expenses have been consolidated into the Parks Maintenance Division.

The Parks & Recreation Department also administers funding for landscape maintenance in park districts, public parking districts and downtown enhancement projects for Bridgehampton, Water Mill and Hampton Bays. The park district budget allocations are located under the heading "Park Districts." The public parking district budget allocations are located under the heading "Public Parking Districts." "Hamlet Beautification" is funded under a separate cost center, and is also administered by the Parks & Recreation Department.

Department Summary

Department: Parks Maintenance

Budget Year: 2015
Division: Parks & Recreation Department
Tax District: Full Town

Cost Center #: 7110
Manager: Jon Erwin

NOTES:

Workload:

The Parks Maintenance Division is responsible for the overall maintenance and repair of twelve (12) Town buildings and numerous ground area parks, including: eleven (11) baseball diamonds (four of which are lighted), three (3) soccer fields and five (5) playgrounds, as well as eleven (11) tennis courts, three (3+) basketball courts, three (3) restrooms, three (3) picnic areas, ten (10) miles of nature trails, nine (9) County approved bathing beaches two (2) of which have concession buildings) with restrooms, ten (10) historic cemeteries and grounds, two (2) historic sites, a roller skating rink, three (3) park activity centers, a park pavilion and two (2) skate parks.

The Parks Maintenance budget encompasses staffing, equipment and contractual needs for regional park facilities and neighborhood parks. Included in this Parks Maintenance budget are hamlet greens and pocket parks, cemeteries, historic buildings, nature preserves and trails. Shinnecock Commercial Dock (Enterprise Fund) and Conscience Point Marina (Enterprise Fund) have separate budgets. Parks Maintenance requirements at beaches and access roads are funded through an allocation form the beaches budget (Enterprise Fund), under the auspices of the Beach Operations Division, including an interdepartmental “tradeoff” to fund the full time salaries in exchange for Parks Maintenance services provided at beaches and access roads.

Tasks for the Parks Maintenance Division are especially intense from mid March through the end of October as sports fields, beaches and parks are in constant need of general maintenance and repair. All outdoor facilities are shut down, drained and secured each fall and then opened each spring. This procedure must be on schedule, since thousands of resident taxpayers and guests expect the facilities to be ready for use during the peak season. The Parks Department is responsible for the overall maintenance of ten (10) Town-owned historic burial grounds and abandoned cemeteries, which range in size from the 100 square foot Indian Preacher gravesite in Hampton Bays to the large areas of South End Historic Burying Ground on Little Plains Road and North End Historic Burying Ground on Main Street in the Village of Southampton. All maintenance at Town-owned or abandoned cemeteries is done by the Parks Maintenance Division, which is directed to attend to the grounds maintenance needs of these memorial park sites as part of the daily routine, in addition to the Town's regional parks, neighborhood parks, hamlet greens, bathing beaches and other facilities under purview of the Department.

Each historic burial ground is cleaned up in autumn, e.g., leaves, tree trimming, etc. A spring clean up is also performed. Summer maintenance consists of mowing at least once every ten (10) to fourteen(14) days during growing season April – July. In addition, numerous hedges are cut each year and picket fences and signage repaired.

The Parks Department maintains the East Quogue Village Green, Flanders Memorial Green, Berwind Memorial, Riverside Circle Green at Peconic Avenue, pocket parks in Hampton Bays and East Quogue, and the Wildwood Lake area of Northampton.

The Parks Department is also responsible for snow plowing and related winter maintenance at the associated hamlet greens parking lots and flower watering in downtown areas of Hampton Bays, East Quogue, Water Mill, Flanders and Bridgehampton.

Goals & Objectives:

- 1. Maintain overtime allocation of pay for summer maintenance needs for beach operations, in order to minimize compensation time and keep the Parks Maintenance staff available for winter projects, such as snowplowing.
- 2. Increase storage space for Parks equipment and supplies, including planning for a capital project to construct a Park Maintenance Shop at North Sea Park.

Legal Authority:

Established pursuant to Southampton Town Law #220, #290 & #536A.

Town of Southampton

2015 Tentative Budget

Parks Maintenance - 7110

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	1,513,772	1,503,508	1,581,940	1,573,585	1,573,585	1,697,993	1,659,715	86,130	5.47%	1,724,263	1,689,649	29,934	1.80%
Total Real Property Taxes		1,513,772	1,503,508	1,581,940	1,573,585	1,573,585	1,697,993	1,659,715	86,130	5.47%	1,724,263	1,689,649	29,934	1.80%
Other Revenue:														
1521	Departmental Income	50,000	52,953	40,000	40,000	8,279	40,000	40,000	0	0.00%	40,000	40,000	0	0.00%
2701	Miscellaneous Tax Receipts	0	0	0	0	399	0	0	0	0.00%	0	0	0	0.00%
Total Other Revenue		50,000	52,953	40,000	40,000	8,678	40,000	40,000	0	0.00%	40,000	40,000	0	0.00%
Total Revenue		1,563,772	1,556,460	1,621,940	1,613,585	1,582,263	1,737,993	1,699,715	86,130	5.34%	1,764,263	1,729,649	29,934	1.76%
Salaries:														
6100	Salaries	645,567	628,841	694,626	685,316	422,963	712,106	696,019	(10,703)	(1.56%)	730,520	717,344	(21,325)	(3.06%)
6101	Overtime	23,000	23,000	14,000	14,000	11,942	15,000	15,000	(1,000)	(7.14%)	15,000	15,000	0	0.00%
6103	Accumulated Sick/Personal Days	4,178	4,198	1,900	3,604	3,604	4,080	4,080	(476)	(13.21%)	4,080	4,080	0	0.00%
6105	Part Time Salaries	66,192	61,516	60,553	60,553	30,415	60,553	60,553	0	0.00%	60,553	60,553	0	0.00%
6110	Longevity	36,271	32,816	35,168	35,168	1,577	37,743	28,994	6,174	17.55%	38,653	29,782	(788)	(2.72%)
Total Salaries		775,208	750,370	806,247	798,641	470,500	829,482	804,646	(6,005)	(0.75%)	848,806	826,759	(22,113)	(2.75%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	98,960	174,057	96,721	109,380	76,537	126,731	122,633	(13,253)	(12.12%)	129,919	126,282	(3,649)	(2.98%)
6830	FICA Tax Expenditure	59,725	56,406	61,807	61,092	37,189	63,508	61,608	(516)	(0.84%)	64,986	63,300	(1,692)	(2.75%)
6835	MTA Tax	2,655	2,522	2,794	2,760	1,701	2,869	2,785	(25)	(0.91%)	2,935	2,860	(75)	(2.70%)
6840	Worker's Compensation	44,051	44,051	49,241	49,241	26,856	50,910	49,851	(609)	(1.24%)	52,124	51,256	(1,405)	(2.82%)
6860	Medical Insurance - Active Employees	204,336	185,993	223,713	223,713	136,330	219,996	213,696	10,017	4.48%	219,996	213,696	0	0.00%

Town of Southampton
2015 Tentative Budget
Parks Maintenance - 7110

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
6865	Dental & Optical	15,073	11,873	16,300	16,300	8,725	16,300	16,300	0	0.00%	16,300	16,300	0	0.00%
6875	Disability	564	201	677	677	(48)	677	677	0	0.00%	677	677	0	0.00%
	Total Employee Benefits - Current	425,363	475,103	451,253	463,163	287,290	480,991	467,549	(4,386)	(0.95%)	486,937	474,370	(6,821)	(1.46%)
	Total Employee Costs	1,200,572	1,225,474	1,257,500	1,261,804	757,790	1,310,473	1,272,195	(10,391)	(0.82%)	1,335,743	1,301,129	(28,934)	(2.27%)
	Equipment:													
6200	Equipment	2,500	2,014	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Equipment	2,500	2,014	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Contractual:													
6401	Contracts	35,670	37,343	35,670	41,093	30,716	50,000	50,000	(8,907)	(21.68%)	50,000	50,000	0	0.00%
6403	Gasoline	53,000	43,832	48,000	43,000	20,919	47,000	47,000	(4,000)	(9.30%)	48,000	48,000	(1,000)	(2.13%)
6404	Electric	100,000	124,287	100,000	100,000	48,421	115,000	115,000	(15,000)	(15.00%)	115,000	115,000	0	0.00%
6405	Fuel Oil	36,000	24,443	30,000	30,000	17,891	30,000	30,000	0	0.00%	30,000	30,000	0	0.00%
6406	Repair Equipment	16,660	16,674	16,660	16,660	9,107	17,800	17,800	(1,140)	(6.84%)	17,800	17,800	0	0.00%
6407	Repair Building	39,200	38,015	39,200	41,200	37,927	49,200	49,200	(8,000)	(19.42%)	49,200	49,200	0	0.00%
6408	Repair Vehicle	14,700	21,436	16,900	16,900	14,488	19,910	19,910	(3,010)	(17.81%)	19,910	19,910	0	0.00%
6418	Uniforms	3,900	3,447	3,500	3,500	2,309	3,500	3,500	0	0.00%	3,500	3,500	0	0.00%
6423	Small Equipment (Non-Capital	980	0	980	980	0	980	980	0	0.00%	980	980	0	0.00%
6426	Supplies - Other	29,890	25,559	26,330	18,907	14,018	29,930	29,930	(11,023)	(58.30%)	29,930	29,930	0	0.00%
6441	Diesel Fuel	11,100	25,757	20,000	25,000	20,074	26,000	26,000	(1,000)	(4.00%)	26,000	26,000	0	0.00%
6447	Salt	0	0	8,000	7,782	3,829	8,000	8,000	(218)	(2.80%)	8,000	8,000	0	0.00%
6474	Other - Landfill Charges	18,500	33,825	18,500	19,168	19,168	30,000	30,000	(10,832)	(56.51%)	30,000	30,000	0	0.00%

Town of Southampton
2015 Tentative Budget
Parks Maintenance - 7110

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6477	Copier Leases	1,100	94	700	250	45	200	200	50	20.00%	200	200	0	0.00%
	Total Contractual	360,700	394,713	364,440	364,440	238,912	427,520	427,520	(63,080)	(17.31%)	428,520	428,520	(1,000)	(0.23%)
	Total Expenditures	1,563,772	1,622,201	1,621,940	1,626,244	996,701	1,737,993	1,699,715	(73,471)	(4.52%)	1,764,263	1,729,649	(29,934)	(1.76%)
	Net Surplus (Deficit)	0	(65,740)	0	(12,659)	585,562	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	12,659	0	0	0			0	0		

Department Summary

Department: Hamlet Beautification

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 7115

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Hamlet Beautification allocation supports the maintenance of center medians, roundabouts and flagpole areas not included in park settings, bus shelter areas, and traffic calming features.

Workload:

The Hamlet Beautification cost center is the liaison between the Town of Southampton and various civic groups including, but not limited to, the Hampton Bays Beautification Association (HBBA) and the Bridgehampton Village Improvement Society (BVIS). This cost center covers expenses related to downtown areas for landscaping enhancements in medians and roundabouts, as well as bus shelter maintenance. The Parks and Recreation Department disburses funds and ensures the proper use of those funds by the recipient organizations for the use of community beautification and landscape maintenance services.

Goals & Objectives:

The Hamlet Beautification allocation supports community beautification and improvement organizations in order to provide well maintained public areas for the use and benefit of the public.

Legal Authority:

Town Board Resolution and funding through the Annual Operating Budget.

Town of Southampton
2015 Tentative Budget
Hamlet Beautification - 7115

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
1001	Real Property Taxes:													
	Property Taxes	11,500	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%	11,500	11,500	0	0.00%
	Total Real Property Taxes	11,500	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%	11,500	11,500	0	0.00%
	Total Revenue	11,500	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%	11,500	11,500	0	0.00%
Total Employee Costs							0		0.00%				0	0.00%
6401	Contractual:													
	Contracts	7,000	5,000	7,000	7,000	5,000	6,300	6,300	700	10.00%	6,300	6,300	0	0.00%
6475	P&R Chargeback - Watering	4,500	5,057	4,500	4,500	301	5,200	5,200	(700)	(15.56%)	5,200	5,200	0	0.00%
Total Contractual		11,500	10,057	11,500	11,500	5,301	11,500	11,500	0	0.00%	11,500	11,500	0	0.00%
Total Expenditures		11,500	10,057	11,500	11,500	5,301	11,500	11,500	0	0.00%	11,500	11,500	0	0.00%
Net Surplus (Deficit)		0	1,443	0	0	6,199	0	0						
Net Surplus (Deficit)		0	1,443	0	0	6,199	0	0						

Department Summary

Department: Beach Operations

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Beaches

Cost Center #: 7180

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks Department's Division of Beach Operations provides oversight for the nine (9) Suffolk County Health Department approved bathing beaches located in various hamlets in Southampton Town. The Beach Operations Division has the following as its core mission: providing safe enhanced public access to all waterfront areas, while taking appropriate actions necessary to preserve and protect the integrity and beauty of the Town's beaches.

Workload:

Each County approved bathing beach facility is staffed with parking attendants and certified lifeguards seven (7) days per week from 10 am-5pm, from the end of June through Labor Day. In addition to seasonal staff, fulltime staff is needed to repair and maintain over twenty seven (27) pavilions, restrooms, ticket booths and first aid areas. Parking lots are also maintained at the bathing beaches, as well as other access points. Annually, the Parks Department administers nearly 35,000 beach parking permits for the approximately 4,000 permit parking spaces currently in place at various beach facilities and access roads regulated as seasonal Parking by Permit Only Areas.

Goals & Objectives:

1. Improve maintenance at Trustee-owned access roads.
2. Continue funding for Parks Patrol to pay for night supervision of the beach and park areas using Town Public Safety and Bay Constable personnel, for the enforcement of rules and regulations, dog control ordinances and facility use permit requirements.

Legal Authority:

General Municipal Law, Article 13

Town of Southampton

2015 Tentative Budget

Beach Operations - 7180

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Real Property Taxes		0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Other Revenue:														
1201	Interest And Earnings	1,700	743	500	500	500	500	500	0	0.00%	500	500	0	0.00%
2011	Rentals	90,000	79,377	90,000	90,000	73,386	90,000	90,000	0	0.00%	90,000	90,000	0	0.00%
2025	Beach Parking Fees	1,285,986	1,260,421	1,250,000	1,250,000	1,218,032	1,450,000	1,450,000	200,000	16.00%	1,450,000	1,450,000	0	0.00%
2701	Miscellaneous Tax Receipts	0	156	0	0	745	0	0	0	0.00%	0	0	0	0.00%
2770	Miscellaneous	0	880	0	0	0	0	0	0	0.00%	0	0	0	0.00%
4960	Federal Grants - FEMA	0	962	0	0	0	0	0	0	0.00%	0	0	0	0.00%
5031	Interfund Transfer - Revenue	0	58,003	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Other Revenue		1,377,686	1,400,543	1,340,500	1,340,500	1,292,664	1,540,500	1,540,500	200,000	14.92%	1,540,500	1,540,500	0	0.00%
Total Revenue		1,377,686	1,400,543	1,340,500	1,340,500	1,292,664	1,540,500	1,540,500	200,000	14.92%	1,540,500	1,540,500	0	0.00%
Salaries:														
6100	Salaries	43,994	43,994	44,874	44,874	29,916	45,472	45,472	(598)	(1.33%)	46,382	46,382	(909)	(2.00%)
6101	Overtime	28,500	11,489	28,500	28,500	21,154	30,000	30,000	(1,500)	(5.26%)	30,000	30,000	0	0.00%
6103	Accumulated Sick/Personal Days	0	3,056	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6105	Part Time Salaries	703,692	694,615	703,954	703,954	510,508	703,954	703,954	0	0.00%	703,954	703,954	0	0.00%
6110	Longevity	1,760	1,760	1,800	1,800	0	2,728	2,728	(928)	(51.57%)	2,783	2,783	(55)	(2.00%)
Total Salaries		777,946	754,913	779,128	779,128	561,578	782,155	782,155	(3,027)	(0.39%)	783,119	783,119	(964)	(0.12%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	52,522	103,619	49,124	55,553	38,873	51,056	51,056	4,497	8.09%	51,215	51,215	(159)	(0.31%)

Town of Southampton
2015 Tentative Budget
Beach Operations - 7180

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
6830	FICA Tax Expenditure	59,513	57,515	59,623	59,623	42,941	60,640	60,640	(1,017)	(1.71%)	60,713	60,713	(74)	(0.12%)
6835	MTA Tax	2,645	2,529	2,652	2,652	1,814	2,672	2,672	(20)	(0.76%)	2,675	2,675	(3)	(0.12%)
6840	Worker's Compensation	26,422	26,422	29,008	29,008	15,821	29,030	29,030	(22)	(0.08%)	29,090	29,090	(60)	(0.21%)
6860	Medical Insurance - Active Employees	9,566	9,216	10,044	10,044	6,240	9,768	9,768	276	2.75%	9,768	9,768	0	0.00%
6865	Dental & Optical	1,299	1,130	1,304	1,304	798	1,304	1,304	0	0.00%	1,304	1,304	0	0.00%
6875	Disability	4,781	1,792	4,781	4,781	(198)	4,810	4,810	(29)	(0.60%)	4,810	4,810	0	0.00%
Total Employee Benefits - Current		156,748	202,222	156,536	162,965	106,288	159,280	159,280	3,685	2.26%	159,576	159,576	(296)	(0.19%)
Total Employee Costs		934,694	957,135	935,664	942,093	667,866	941,435	941,435	658	0.07%	942,695	942,695	(1,260)	(0.13%)
Equipment:														
6200	Equipment	8,820	6,956	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6201	Vehicles	0	0	0	0	0	125,000	0	0	0.00%	150,000	0	0	0.00%
Total Equipment		8,820	6,956	0	0	0	125,000	0	0	0.00%	150,000	0	0	0.00%
Contractual:														
6401	Contracts	26,950	15,167	13,910	11,010	6,779	13,910	13,910	(2,900)	(26.34%)	13,910	13,910	0	0.00%
6404	Electric	5,500	9,958	10,000	10,000	4,698	16,898	16,898	(6,898)	(68.98%)	25,972	25,972	(9,074)	(53.70%)
6406	Repair Equipment	2,000	16,207	15,000	13,500	13,351	25,000	25,000	(11,500)	(85.19%)	20,000	20,000	5,000	20.00%
6407	Repair Building	39,200	44,247	39,200	42,350	39,298	60,000	60,000	(17,650)	(41.68%)	65,000	65,000	(5,000)	(8.33%)
6411	Printing and Stationery	20,580	15,839	19,961	19,154	3,165	25,000	25,000	(5,846)	(30.52%)	25,000	25,000	0	0.00%
6418	Uniforms	17,640	16,737	17,640	14,140	13,794	17,640	17,640	(3,500)	(24.75%)	17,640	17,640	0	0.00%
6420	Other	4,900	5,728	4,900	5,707	5,707	4,900	4,900	807	14.14%	4,900	4,900	0	0.00%
6425	Office Supplies	980	793	500	500	441	500	500	0	0.00%	500	500	0	0.00%
6426	Supplies - Other	11,760	12,463	11,760	16,510	14,066	20,000	20,000	(3,490)	(21.14%)	20,000	20,000	0	0.00%

Town of Southampton
2015 Tentative Budget
Beach Operations - 7180

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6444	Mileage Reimbursement	2,940	1,870	2,940	2,940	0	2,940	2,940	0	0.00%	2,940	2,940	0	0.00%
6455	Depreciation	0	128,853	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	245	192	345	345	111	345	345	0	0.00%	345	345	0	0.00%
6474	Other - Landfill Charges	18,500	25,500	18,500	18,500	7,688	25,000	25,000	(6,500)	(35.14%)	25,000	25,000	0	0.00%
	Total Contractual	151,195	293,556	154,656	154,656	109,099	212,133	212,133	(57,477)	(37.16%)	221,207	221,207	(9,074)	(4.28%)
	Debt Service:													
6600	Debt Service Principal Expense	220,759	0	198,628	198,628	0	218,633	218,633	(20,005)	(10.07%)	191,499	191,499	27,134	12.41%
6700	Debt Service Interest Expense	62,218	58,764	51,552	51,552	23,493	43,299	43,299	8,253	16.01%	35,099	35,099	8,200	18.94%
6900	Interfund Transfer Expense	0	0	0	0	0	0	125,000	(125,000)	(100.00%)	0	150,000	(25,000)	(20.00%)
	Total Debt Service	282,977	58,764	250,180	250,180	23,493	261,932	386,932	(136,752)	(54.66%)	226,598	376,598	10,334	2.67%
	Total Expenditures	1,377,686	1,316,411	1,340,500	1,346,929	800,457	1,540,500	1,540,500	(193,571)	(14.37%)	1,540,500	1,540,500	0	0.00%
	Net Surplus (Deficit)	0	84,132	0	(6,429)	492,207	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	6,429	0	0	0			0	0		

Department Summary

Department: Conscience Point Marina

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Conscience Point Marina

Cost Center #: 7182

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks Department administers the operation of the Town's first recreational marina at the former Conscience Point Inn in the Hamlet of North Sea.

Dockage is offered at the fees noted in the Department of Parks and Recreation Fee Schedule and accommodates approximately 68 boats. Slip rental fees include electric power, water, gasoline service, and assistance from part-time park attendants under the supervision of Parks Maintenance crews. The Conscience Point Marina is operated as its own "Enterprise Fund" operation with all revenues being used to pay operational costs and offset future capital improvements.

Workload:

This budget provides general year round supervision of the facility. Seasonal operations at this Town-owned marina from May 1 to October 30 will be supplemented through seasonal staffing. In addition, winter dry dock storage and in-water storage are offered at the fees noted in the Department of Parks and Recreation Fee Schedule.

The Department of Parks and Recreation's Senior Clerk Typist provides clerical support, accounting functions, and other administrative services for the Conscience Point Marina operation.

Goals & Objectives:

1.Consider alternatives for repair/restoration of old boathouse and inn structure.

Legal Authority:

Established pursuant to Southampton Town Law #290.

Town of Southampton

2015 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	136,039	136,039	123,304	123,304	123,304	120,410	120,410	(2,895)	(2.35%)	117,640	117,640	(2,770)	(2.30%)
Total Real Property Taxes		136,039	136,039	123,304	123,304	123,304	120,410	120,410	(2,895)	(2.35%)	117,640	117,640	(2,770)	(2.30%)
Other Revenue:														
1201	Interest And Earnings	200	330	250	250	372	250	250	0	0.00%	250	250	0	0.00%
2411	Rentals - Dockage/Storage	238,000	213,773	233,000	233,000	186,925	233,000	233,000	0	0.00%	233,000	233,000	0	0.00%
2598	Diesel Sales	12,000	12,437	12,000	12,000	13,014	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
2770	Miscellaneous	4,000	3,570	3,800	3,800	1,798	3,800	3,800	0	0.00%	3,800	3,800	0	0.00%
2803	Gasoline Sales	125,000	77,799	115,000	115,000	84,110	115,000	115,000	0	0.00%	115,000	115,000	0	0.00%
Total Other Revenue		379,200	307,909	364,050	364,050	286,219	364,050	364,050	0	0.00%	364,050	364,050	0	0.00%
Total Revenue		515,239	443,947	487,354	487,354	409,523	484,460	484,460	(2,895)	(0.59%)	481,690	481,690	(2,770)	(0.57%)
Salaries:														
6100	Salaries	11,822	7,128	6,682	6,682	4,466	6,871	6,871	(190)	(2.84%)	7,111	7,111	(240)	(3.49%)
6103	Accumulated Sick/Personal Days	61	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6105	Part Time Salaries	9,000	7,700	6,500	6,500	5,038	6,500	6,500	0	0.00%	6,500	6,500	0	0.00%
6110	Longevity	1,182	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Salaries		22,066	14,828	13,182	13,182	9,504	13,371	13,371	(190)	(1.44%)	13,611	13,611	(240)	(1.79%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	1,764	2,113	862	975	682	1,134	1,134	(159)	(16.29%)	1,173	1,173	(40)	(3.49%)
6830	FICA Tax Expenditure	1,688	1,119	1,008	1,008	711	1,023	1,023	(14)	(1.44%)	1,041	1,041	(18)	(1.79%)
6835	MTA Tax	75	50	45	45	38	45	45	(1)	(1.43%)	46	46	(1)	(1.80%)
6840	Worker's Compensation	897	897	625	625	341	637	637	(12)	(2.00%)	653	653	(16)	(2.48%)

Town of Southampton

2015 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6860	Medical Insurance - Active Employees	4,194	1,503	2,943	2,943	1,851	2,898	2,898	45	1.54%	2,898	2,898	0	0.00%
6865	Dental & Optical	260	0	196	196	0	196	196	0	0.00%	196	196	0	0.00%
6875	Disability	63	17	62	62	(2)	62	62	0	0.00%	62	62	0	0.00%
Total Employee Benefits - Current		8,941	5,699	5,741	5,854	3,621	5,995	5,995	(141)	(2.41%)	6,070	6,070	(75)	(1.24%)
Total Employee Costs		31,007	20,527	18,923	19,036	13,124	19,367	19,367	(330)	(1.74%)	19,681	19,681	(314)	(1.62%)
Contractual:														
6401	Contracts	7,350	7,677	7,350	8,330	7,072	8,500	8,500	(170)	(2.04%)	8,500	8,500	0	0.00%
6403	Gasoline	125,000	74,425	115,000	115,000	18,372	115,000	115,000	0	0.00%	115,000	115,000	0	0.00%
6404	Electric	15,000	20,417	20,000	20,000	12,706	20,000	20,000	0	0.00%	20,000	20,000	0	0.00%
6407	Repair Building	2,450	9,559	2,450	2,450	1,147	2,450	2,450	0	0.00%	2,450	2,450	0	0.00%
6420	Other	6,860	5,524	6,860	6,860	3,568	6,860	6,860	0	0.00%	6,860	6,860	0	0.00%
6423	Small Equipment (Non-Capital	735	727	735	735	0	735	735	0	0.00%	735	735	0	0.00%
6425	Office Supplies	147	0	147	147	80	147	147	0	0.00%	147	147	0	0.00%
6426	Supplies - Other	1,960	1,036	1,960	1,960	1,622	1,960	1,960	0	0.00%	1,960	1,960	0	0.00%
6441	Diesel Fuel	12,000	12,090	12,000	12,000	10,072	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
6445	Food	980	372	980	0	0	980	980	(980)	(100.00%)	980	980	0	0.00%
6455	Depreciation	0	172,785	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6466	Telephone - Wireless	176	451	500	500	287	500	500	0	0.00%	500	500	0	0.00%
Total Contractual		172,658	305,063	167,982	167,982	54,926	169,132	169,132	(1,150)	(0.68%)	169,132	169,132	0	0.00%
Debt Service:														
6600	Debt Service Principal Expense	224,800	0	222,400	222,400	0	225,951	225,951	(3,551)	(1.60%)	231,647	231,647	(5,696)	(2.52%)

Town of Southampton

2015 Tentative Budget

Conscience Point Marina - 7182

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual					2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 % of Change
							2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change				
6700	Debt Service Interest Expense	86,773	86,773	78,049	78,049	39,024	70,010	70,010	8,039	10.30%	61,230	61,230	8,780	12.54%
	Total Debt Service	311,573	86,773	300,449	300,449	39,024	295,961	295,961	4,488	1.49%	292,877	292,877	3,084	1.04%
	Total Expenditures	515,239	412,363	487,354	487,467	107,075	484,460	484,460	3,008	0.62%	481,690	481,690	2,770	0.57%
	Net Surplus (Deficit)	0	31,584	0	(113)	302,448	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	113	0	0	0			0	0		

Department Summary

Department: East Quogue Marina

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: East Quogue Marina

Cost Center #: 7183

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation East Quogue Marina Division maintains and improves the eleven (11)-slip marina at Bay Avenue, East Quogue. In addition, the surrounding area will be renovated to encourage its use as a waterfront park and picnic area. The East Quogue Marina is part of the Docks & Marinas Enterprise Fund.

Workload:

Approximately twelve (12) wooden floating docks are used to moor vessels up to twenty five (25) feet. Rental fees are based on the surrounding areas and were set at \$100 per foot per slip and did not include electric. The East Quogue Marina is administered through the Parks Maintenance Division.

Goals & Objectives:

1. Obtain a DEC permit to remove three of four cottages on the site and establish a gravel parking area for the marina, as well as for boat trailers using the Bay Avenue ramp.
2. Investigate alternative plans for the East Quogue Historical Society to allow for the removal of the apartment building on site.

Legal Authority:

Pursuant to Town Board Resolution.

Town of Southampton
2015 Tentative Budget
East Quogue Marina - 7183

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
Other Revenue:														
1201	Interest And Earnings	0	0	0	0	16	0	0	0	0.00%	0	0	0	0.00%
2412	East Quogue Marina Rental	16,000	16,000	16,000	16,000	11,900	16,000	16,000	0	0.00%	16,000	16,000	0	0.00%
Total Other Revenue		16,000	16,000	16,000	16,000	11,916	16,000	16,000	0	0.00%	16,000	16,000	0	0.00%
Total Revenue		16,000	16,000	16,000	16,000	11,916	16,000	16,000	0	0.00%	16,000	16,000	0	0.00%
Salaries:														
6100	Salaries	5,911	3,564	4,455	4,455	2,977	4,581	4,581	(126)	(2.84%)	4,741	4,741	(160)	(3.49%)
6103	Accumulated Sick/Personal Days	31	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6110	Longevity	591	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
Total Salaries		6,533	3,564	4,455	4,455	2,977	4,581	4,581	(126)	(2.84%)	4,741	4,741	(160)	(3.49%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	882	1,220	575	651	455	756	756	(105)	(16.17%)	782	782	(26)	(3.49%)
6830	FICA Tax Expenditure	500	265	341	341	217	350	350	(10)	(2.84%)	363	363	(12)	(3.49%)
6835	MTA Tax	22	12	15	15	10	16	16	0	(2.84%)	16	16	(1)	(3.47%)
6840	Worker's Compensation	366	366	294	294	160	302	302	(8)	(2.84%)	312	312	(11)	(3.49%)
6860	Medical Insurance - Active Employees	2,097	751	1,962	1,962	1,234	1,932	1,932	30	1.54%	1,932	1,932	0	0.00%
6865	Dental & Optical	130	0	130	130	0	130	130	0	0.00%	130	130	0	0.00%
6875	Disability	3	0	3	3	0	3	3	0	0.00%	3	3	0	0.00%
Total Employee Benefits - Current		3,999	2,614	3,320	3,396	2,076	3,489	3,489	(93)	(2.75%)	3,539	3,539	(50)	(1.42%)
Total Employee Costs		10,532	6,178	7,774	7,850	5,053	8,070	8,070	(220)	(2.80%)	8,279	8,279	(210)	(2.60%)

Town of Southampton
2015 Tentative Budget
East Quogue Marina - 7183

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
	Contractual:													
6404	Electric	1,500	1,498	3,988	3,988	1,462	3,496	3,496	492	12.34%	3,406	3,406	91	2.59%
6406	Repair Equipment	1,934	541	1,934	1,934	708	1,934	1,934	0	0.00%	1,815	1,815	119	6.15%
6407	Repair Building	2,034	2,114	2,304	2,304	2,223	2,500	2,500	(196)	(8.52%)	2,500	2,500	0	0.00%
6455	Depreciation	0	1,847	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Contractual	5,468	5,999	8,226	8,226	4,392	7,930	7,930	296	3.59%	7,721	7,721	210	2.64%
	Total Expenditures	16,000	12,177	16,000	16,076	9,445	16,000	16,000	76	0.47%	16,000	16,000	0	0.00%
	Net Surplus (Deficit)	0	3,823	0	(76)	2,471	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	76	0	0	0			0	0		

Department Summary

Department: Pine Neck Marina

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Pine Neck Marina

Cost Center #: 7184

Manager: Chris Bean

Departmental Mission & Responsibilities:

It is the intention of the Parks and Recreation Department to have a Request for Proposals (RFP) issued for the possible use of the vacant building on site to be used as a water sports facility for rental and instruction in the use of kayaks and paddleboards.

The Department would also seek to upgrade a part of the facility for a picnic and barbecue area with tables and grills.

Workload:

Goals & Objectives:

Legal Authority:

NOTES:

Town of Southampton

2015 Tentative Budget

Pine Neck Marina - 7184

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
1001	Real Property Taxes:													
	Property Taxes	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Real Property Taxes	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Other Revenue:													
1201	Interest And Earnings	0	4	0	0	121	0	0	0	0.00%	0	0	0	0.00%
2411	Rentals - Dockage/Storage	25,000	34,000	32,000	32,000	24,943	32,000	32,000	0	0.00%	32,000	32,000	0	0.00%
	Total Other Revenue	25,000	34,004	32,000	32,000	25,064	32,000	32,000	0	0.00%	32,000	32,000	0	0.00%
	Total Revenue	25,000	34,004	32,000	32,000	25,064	32,000	32,000	0	0.00%	32,000	32,000	0	0.00%
	Salaries:													
6100	Salaries	0	0	4,455	4,455	2,977	4,581	4,581	(126)	(2.84%)	4,741	4,741	(160)	(3.49%)
	Total Salaries	0	0	4,455	4,455	2,977	4,581	4,581	(126)	(2.84%)	4,741	4,741	(160)	(3.49%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	0	653	575	651	455	756	756	(105)	(16.17%)	782	782	(26)	(3.49%)
6830	FICA Tax Expenditure	0	0	341	341	217	350	350	(10)	(2.84%)	363	363	(12)	(3.49%)
6835	MTA Tax	0	0	15	15	10	16	16	0	(2.84%)	16	16	(1)	(3.47%)
6840	Worker's Compensation	0	0	294	294	160	302	302	(8)	(2.84%)	312	312	(11)	(3.49%)
6860	Medical Insurance - Active Employees	0	0	1,962	1,962	1,234	1,932	1,932	30	1.54%	1,932	1,932	0	0.00%
6865	Dental & Optical	0	0	130	130	0	130	130	0	0.00%	130	130	0	0.00%
6875	Disability	0	0	3	3	0	3	3	0	0.00%	3	3	0	0.00%
	Total Employee Benefits - Current	0	653	3,320	3,396	2,076	3,489	3,489	(93)	(2.75%)	3,539	3,539	(50)	(1.42%)
	Total Employee Costs	0	653	7,774	7,850	5,053	8,070	8,070	(220)	(2.80%)	8,279	8,279	(210)	(2.60%)

Town of Southampton
2015 Tentative Budget
Pine Neck Marina - 7184

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
	Equipment:													
6200	Equipment	3,920	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Equipment	3,920	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Contractual:													
6401	Contracts	4,910	512	5,000	5,000	0	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6404	Electric	3,430	1,445	2,566	2,566	1,119	2,290	2,290	276	10.74%	2,081	2,081	210	9.15%
6406	Repair Equipment	7,350	1,460	7,350	7,350	0	7,350	7,350	0	0.00%	7,350	7,350	0	0.00%
6407	Repair Building	4,900	3,299	4,900	4,900	707	4,900	4,900	0	0.00%	4,900	4,900	0	0.00%
6421	Legal Notices	490	0	490	490	0	490	490	0	0.00%	490	490	0	0.00%
6423	Small Equipment (Non-Capital	0	0	3,920	3,920	0	3,900	3,900	20	0.51%	3,900	3,900	0	0.00%
	Total Contractual	21,080	6,716	24,226	24,226	1,826	23,930	23,930	296	1.22%	23,721	23,721	210	0.88%
	Total Expenditures	25,000	7,368	32,000	32,076	6,879	32,000	32,000	76	0.24%	32,000	32,000	0	0.00%
	Net Surplus (Deficit)	0	26,635	0	(76)	18,185	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	76	0	0	0			0	0		

Department Summary

Department: Shinnecock Commercial Dock

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Full Town

Cost Center #: 6420

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Parks and Recreation Department administers the operation of the Shinnecock Commercial Dock facility located on Dune Road, Hampton Bays. Oversight of the facility is provided by the Park Maintenance Supervisor and maintenance crews. Administrative duties include the issuance of annual dockage permits for commercial fishing boats (fees noted on the Department of Parks and Recreation Fee Schedule) and collecting quarterly rent payments. Duties also include maintenance responsibilities of general cleanup and repairs of the facility including electric and plumbing systems.

Workload:

The Department of Parks and Recreation handles supervision, maintenance and upkeep of the Shinnecock Commercial Dock and slips with the assistance of part-time staff. Currently, there are twenty two (22) slips for boats from 41 feet 90 feet in length. Rules and regulations are promulgated for the facility by the Superintendent of Parks and Recreation, in accordance with Chapter 111 (Beaches, Parks and Waterways).

The Shinnecock Commercial Dock requires ongoing repairs to the Dock Master’s support building, dock bumpers, electrical outlets, lighting fixtures, as well as structural repairs to decking and dolphin systems. In addition, continual monitoring of the storage areas is needed, in order to keep them free from debris generated by the fishermen and deposited by the public.

Goals & Objectives:

1. Complete dredging program, once DEC permit is obtained.
2. Determine the feasibility of allowing fuel, fish and ice to be moved over the dock.

Legal Authority:

The Shinnecock Commercial Dock is managed by the Town of Southampton Parks and Recreation Department as directed by a long term lease agreement with Suffolk County, as directed by Resolution 2002-1094.

Established pursuant to Navigational Law #32.

Town of Southampton

2015 Tentative Budget

Shinnecock Commercial Dock - 6420

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
	Real Property Taxes:													
1001	Property Taxes	(16,958)	(16,958)	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Real Property Taxes	(16,958)	(16,958)	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Other Revenue:													
2413	Shinnecock Commercial Dock Rental	37,000	35,906	37,000	37,000	23,843	37,000	37,000	0	0.00%	37,000	37,000	0	0.00%
	Total Other Revenue	37,000	35,906	37,000	37,000	23,843	37,000	37,000	0	0.00%	37,000	37,000	0	0.00%
	Total Revenue	20,042	18,949	37,000	37,000	23,843	37,000	37,000	0	0.00%	37,000	37,000	0	0.00%
	Salaries:													
6100	Salaries	5,911	3,564	6,682	6,682	4,466	6,871	6,871	(190)	(2.84%)	7,111	7,111	(240)	(3.49%)
6103	Accumulated Sick/Personal Days	31	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6110	Longevity	591	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Salaries	6,533	3,564	6,682	6,682	4,466	6,871	6,871	(190)	(2.84%)	7,111	7,111	(240)	(3.49%)
	Employee Benefits - Current:													
6810	Employee Retirement - Active	882	1,551	862	975	682	1,134	1,134	(159)	(16.29%)	1,173	1,173	(40)	(3.49%)
6830	FICA Tax Expenditure	500	265	511	511	326	526	526	(14)	(2.83%)	544	544	(18)	(3.49%)
6835	MTA Tax	22	12	23	23	14	23	23	(1)	(2.82%)	24	24	(1)	(3.51%)
6840	Worker's Compensation	366	366	440	440	240	453	453	(12)	(2.83%)	469	469	(16)	(3.49%)
6860	Medical Insurance - Active Employees	2,097	751	2,943	2,943	1,851	2,898	2,898	45	1.54%	2,898	2,898	0	0.00%
6865	Dental & Optical	130	0	196	196	0	196	196	0	0.00%	196	196	0	0.00%

Town of Southampton
2015 Tentative Budget
Shinnecock Commercial Dock - 6420

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Tentative Difference	2016 Tentative/ 2015 Tentative % of Change
6875	Disability	3	0	4	4	0	4	4	0	0.00%	4	4	0	0.00%
	Total Employee Benefits - Current	3,999	2,945	4,980	5,093	3,113	5,234	5,234	(141)	(2.77%)	5,308	5,308	(75)	(1.42%)
	Total Employee Costs	10,532	6,509	11,661	11,774	7,579	12,105	12,105	(330)	(2.81%)	12,419	12,419	(314)	(2.60%)
	Contractual:													
6401	Contracts	1,960	836	1,960	1,960	602	2,000	2,000	(40)	(2.04%)	2,000	2,000	0	0.00%
6404	Electric	3,500	2,855	3,500	3,500	2,856	3,500	3,500	0	0.00%	3,500	3,500	0	0.00%
6405	Fuel Oil	1,600	1,097	1,600	1,600	1,140	1,800	1,800	(200)	(12.50%)	1,800	1,800	0	0.00%
6406	Repair Equipment	1,960	761	1,960	1,960	558	2,000	2,000	(40)	(2.04%)	2,000	2,000	0	0.00%
6407	Repair Building	490	370	490	490	406	500	500	(10)	(2.04%)	500	500	0	0.00%
6499	Contingent	0	0	15,829	15,829	0	15,095	15,095	733	4.63%	14,781	14,781	314	2.08%
	Total Contractual	9,510	5,919	25,339	25,339	5,562	24,895	24,895	443	1.75%	24,581	24,581	314	1.26%
	Debt Service:													
6900	Interfund Transfer Expense	0	0	0	75,000	75,000	0	0	75,000	100.00%	0	0	0	0.00%
	Total Debt Service	0	0	0	75,000	75,000	0	0	75,000	100.00%	0	0	0	0.00%
	Total Expenditures	20,042	12,428	37,000	112,113	88,141	37,000	37,000	75,113	67.00%	37,000	37,000	0	0.00%
	Net Surplus (Deficit)	0	6,521	0	(75,113)	(64,298)	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	75,113	0	0	0			0	0		

Department Summary

Department: Poxabogue Golf Course

Budget Year: 2015

Division: Parks & Recreation Department

Tax District: Poxabogue Golf Course

Cost Center #: 7181

Manager: Chris Bean

NOTES:

Departmental Mission & Responsibilities:

The Poxabogue Golf Course was purchased jointly by the Town of Southampton and the Town of East Hampton to ensure public access to golf and affordable recreational opportunities. In 2013, the Town of Southampton purchased the Town of East Hampton's share and now owns the property outright.

Workload:

This facility, located in the Village of Sagaponack, is currently operated under a Management Agreement. The Town has established an Enterprise Fund for revenues and expenditures associated with this recreational amenity.

The Parks & Recreation Department is administering the Management Agreement and overseeing capital improvements.

Goals & Objectives:

A budget for the Poxabogue Golf Course Enterprise Fund Account will be reviewed and future capital improvements at the facility will be considered. Debt service requirements for any capital improvements will be paid from the revenues in the Enterprise Fund Balance, after operating expenses.

Legal Authority:

Established in 2004.
Resolution 2004-113, dated January 13, 2004.

Town of Southampton

2015 Tentative Budget

Poxabogue Golf Course - 7181

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
6875	Disability	0	37	0	0	(18)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Benefits - Current	0	1,812	0	0	(18)	0	0	0	0.00%	0	0	0	0.00%
	Total Employee Costs	0	24,032	0	0	(18)	0	0	0	0.00%	0	0	0	0.00%
	Equipment:													
6230	Buildings	0	(3,200)	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Total Equipment	0	(3,200)	0	0	0	0	0	0	0.00%	0	0	0	0.00%
	Contractual:													
6401	Contracts	0	486,049	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6404	Electric	0	12,529	0	7,000	3,073	7,000	7,000	0	0.00%	7,000	7,000	0	0.00%
6405	Fuel Oil	0	5,574	0	5,000	3,762	5,000	5,000	0	0.00%	5,000	5,000	0	0.00%
6407	Repair Building	0	25,695	0	8,000	7,905	10,000	10,000	(2,000)	(25.00%)	10,000	10,000	0	0.00%
6410	Postage	0	135	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6415	Telephone	0	3,656	0	5,000	193	1,000	1,000	4,000	80.00%	1,000	1,000	0	0.00%
6420	Other	0	53,361	20,000	5,000	1,548	20,000	20,000	(15,000)	(300.00%)	20,000	20,000	0	0.00%
6421	Legal Notices	0	4,171	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6455	Depreciation	0	24,374	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6499	Contingent	0	0	109,500	99,500	0	7,500	7,500	92,000	92.46%	7,500	7,500	0	0.00%
	Total Contractual	0	615,543	129,500	129,500	16,481	50,500	50,500	79,000	61.00%	50,500	50,500	0	0.00%

Town of Southampton

2015 Tentative Budget

Poxabogue Golf Course - 7181

Account Code	Description	2013 Adopted Budget	2013 Actual	2014 Adopted Budget	2014 Amended Budget	2014 Aug YTD Actual	2015 Requested Budget	2015 Tentative Budget	2015 Tentative/ 2014 Amended Difference	2015 Tentative/ 2014 Amended % of Change	2016 Requested Budget	2016 Tentative Budget	2016 Tentative/ 2015 Difference	2016 Tentative/ 2015 % of Change
	Debt Service:													
6900	Interfund Transfer Expense	0	0	0	0	0	100,000	100,000	(100,000)	(100.00%)	100,000	100,000	0	0.00%
	Total Debt Service	0	0	0	0	0	100,000	100,000	(100,000)	(100.00%)	100,000	100,000	0	0.00%
	Total Expenditures	0	636,375	129,500	129,500	16,463	150,500	150,500	(21,000)	(16.22%)	150,500	150,500	0	0.00%
	Net Surplus (Deficit)	0	46,525	0	0	66,800	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		